




SELSD Chromebook Repair Form



Please fill out this form when a Chromebook is defective, damaged, or need of repair. A "loaner" Chromebook may be issued to a student while the first is being evaluated & repaired. Students are responsible for both the liability of the loaner device as well as their original Chromebook. School staff will notify students when their device has been evaluated and/or repaired via the contact information provided below.

Student Section (All Fields are Required)		Today's Date:	School:
Last Name:		First Name:	Student ID:
Student Email Address:		Contact Phone No: <i>For repair pickups</i>	
Chromebook Asset No:		<i>found on bottom of Chromebook as shown here</i>	
<small>Property of Southeastern Local School District</small>  <small>9297</small>			
Chromebook Issue: <input type="checkbox"/> Defective <input type="checkbox"/> Damaged <input type="checkbox"/> Unknown			
Problem Category: <i>check all that apply</i>	<input type="checkbox"/> App / Software Behavior	<input type="checkbox"/> Battery or Charge	<input type="checkbox"/> Case Damage
	<input type="checkbox"/> Chrome OS Missing or Damaged	<input type="checkbox"/> Exposure to Liquid	<input type="checkbox"/> Internet Access
	<input type="checkbox"/> Keyboard (missing keys)	<input type="checkbox"/> Not Charging	<input type="checkbox"/> Power Cord
	<input type="checkbox"/> Screen Issue (cracked)	<input type="checkbox"/> Trackpad or Mouse	
Describe the Issue: <i>Provide as much details as possible in this space</i>			
<p>By signing this form, I understand that I am responsible for all damages or repairs associated with the Chromebook unless it is determined to be defective in which case SELSD will cover all repairs.</p>			
Student Signature: x _____ Date: x _____			
Office Use Only			
Loaner Provided <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Under Mfr. Warranty <input type="checkbox"/> Out of Warranty	Repairable <input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Billable <input type="checkbox"/> No Pay Amount \$ _____
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